**PACIFIC CITY JOINT WATER AND SANITARY AUTHORITY**

**BOARD OF DIRECTORS BUSINESS MEETING**

**AGENDA**

November 3, 2020, 5:00 PM

Authority Office – 34005 Cape Kiwanda Drive

Pacific City, Oregon

Video Conference Call

1. Call to Order
2. Roll Call
3. Approval of Minutes
	1. October 6, 2020 Business Meeting
4. Financial Report
	1. Accounts Payable – 10/6, 10/15 & 10/31/2020
	2. Fiscal Year 20/21
5. Manager’s Report

VI. Unfinished Business

* 1. Water and Sanitation Master Plan Update

VII. New Business

1. Radio Read Water Meter Purchase

The Authority’s attorney has evaluated the purchase of radio read water meters using a permissive cooperative agreement and has determined this would be an appropriate means for procurement.

1. Billing and Financial Software Upgrade

Staff has evaluated several billing software systems and has determined the best and most cost-effective solution would be to upgrade our existing software.

1. In Person Community Meeting

The Board will discuss having an in-person community meeting at some date in the future.

VIII. Guest Comments

 To be submitted electronically and read by the Authority Manager

IX. Chair/Director Comments

X. Adjournment