

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

September 8, 2026

Chair Donohue called to order the Monthly Business Meeting at 5:00 PM. The meeting is being held in person at KCC Meeting Room and virtually through Microsoft Teams reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Max Shoemaker, LuAnn Anderson and Kathleen Starostka. (Via Teams) Dan Doyle.

Guests Present: (In Person) Anne Price, Margret Rand & (Via Teams) Tim Hirsch 5:03pm

Staff Present: (In Person) Rachelle DeLoe, John Wesely, Shamra Pippenger, Leonard Whiteman, Jebadiah Pippenger, Robert Pippenger, Spencer Hurliman, Cody Mankins, Hunter Boehler and Terry Rand

(1:55) Moment of silence for the remembrance of 9/11

MEETING MINUTES (02:58)

8-11-2026 Business Meeting Minutes. Chair Donohue wanted a change.

Motion

Director Starostka moved to approve the 8-11-2026 Business Meeting Minutes. Director Shoemaker seconded.

Chair Donohue	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Starostka	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Shoemaker	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Anderson	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Doyle	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>

The motion was carried unanimously

FINANCIAL REPORT (04:16)

A. Accounts Payable 7815/2026, and 8/31/2026

Motion

Director Anderson moved to approve the accounts payable for 8/15/2026, and 8/31/2025. Director Starostka seconded.

Chair Donohue	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Starostka	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Shoemaker	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
Director Anderson	Aye <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>

Director Doyle Aye X Nay _____ Abstain _____ Absent _____
The motion was carried unanimously

B. Fiscal Year 26/27 (05:16)

No comments

MANAGER'S REPORT (05:27)

Mr. Wesely gave a summary of the Managers Report.

Subjects mentioned:

1. SDC's - 2 water and 2 sewer.
2. Unaccounted for water and update on Flow Meter. Discussion ensued.
3. General Obligation Bond. Discussion ensued.

UNFINISHED BUSINESS (25:00)

- A. Brooten Road Water Main Improvement Project. Discussion ensued.
- B. Authority Manager Retirement Proposal – Directors Starostka and Anderson presented.

Motion

Director Shoemaker made a motion to delay the retirement proposal decision. Director Shoemaker seconded.

Chair Donohue	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
Director Starostka	Aye _____	Nay <u> X </u>	Abstain _____	Absent _____
Director Shoemaker	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
Director Anderson	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
Director Doyle	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____

The motion was carried with 4 ayes and one nay.

- C. Authority Manager Applicant Work Session and In-Person Interviews
Workshop to be held September 15th at 5:00pm, Interviews October 20th starting at 10am.

NEW BUSINESS (01:15:30)

- A. PCJWSA Media Advertising Proposal presented by Mr. Wesely. Board is in agreement to purchase ¼ page Ad in the PC Sun. Tim will do the design of the Ads for free. Discussion ensued. Tim mentioned that it could also be an editorial piece as well. \$3600 for 26 yearly issues.

GUEST QUESTIONS AND COMMENTS (01:30:00)

Chair Donohue made a statement that it was heartwarming sight to see the staff sitting there. He also said that he needed to point out that the Board functions under ORS and Oregon Administrative Rules.

Jebadiah Pippenger read a statement on behalf of the staff, showing their support for Jason Stewart as a candidate for the Authority Manager Position. He also speaks of the staff supporting whatever decision that the Board makes.

Chair/Director Comments (01:33:51)

Director Shoemaker commented on Jeb's statement "Well said."

Director Anderson said she appreciated the fact that the staff all supports Jason.

Chair Donohue said he admires every one of the staff, you do good work for us and the community. It warmed his heart seeing all of the staff come together here today.

The meeting adjourned at 6:34PM.

The PCJWSA Board of Directors approved these minutes on October 13, 2026, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Tom Donohue, Chairman of the Board

John Wesely, Authority Manager