

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

March 12, 2024

Chair Donohue started the Business Meeting in person at KCC and virtually through Microsoft Teams. Chair reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Anne Price, Sean Carlton and Cameron Gogas. Kathleen Starostka is absent.

Guests Present: Tim Hirsch (arrived at 5:08 PM)

Staff Present: (In Person) John Wesely, (Virtually): Jeb Pippenger and Rachelle DeLoe

Chair Donohue called to order the monthly business meeting at 5:01 PM

BUSINESS MEETING MINUTES (01:41)

2/13/2024 Business Meeting Minutes

Motion

Director Price moved to approve the 2/13/2024 Business Meeting Minutes as amended. Director Carlton seconded, and the motion was carried with 4 ayes.

FINANCIAL REPORT (02:24)

A. Accounts Payable 2/15 and 2/29/2024

Director Gogas asked a question about Coastway Construction. Mr. Wesely answered the question. Chair Donohue asked a question about blocks. Mr. Wesely answered the question.

Motion

Director Price moved to approve the accounts payable for 2/15 and 2/29/2024. Director Carlton seconded, and the motion was carried with 4 ayes.

B. Fiscal Year 23/24

Discussion ensued about projects, these will be covered in the Managers Report.

MANAGERS REPORT (07:48)

Mr. Wesely gave a summary of the Manager Report.

Subjects mentioned:

1. Public Participation, remote attendance is now available.
2. Lift station upgrades for Beachy and Madrona will take place on April 2 & 3. We will replace the wood backerboards.
3. Bridge pipeline project is postponed. The flexible expansion joints would not come in until May. Discussion ensued about project.
4. Rueppell has more paving taking place. All service line trench cuts have been done and half of the main line trench cut. They are not done, we should be able to meet final completion in the foreseeable future.
5. Charle Conant got another certification last month. That's 5 in the last year and a half. Discussion ensued.

UNFINISHED BUSINESS (22:18)

- A. Resolutions 24-02 and 24-03

Chair Donohue updated the Board on the Resolutions. Discussion ensued.

NEW BUSINESS (31:48)

- A. Mr. Wesley talked about the Master Plan Public Meeting being complete, are we ready to formally adopt these plans?

Motion

Director Price moved to adopt the PCJWSA 2020-2040 Water Master plan Director Carlton Seconded, the motion was carried with 4 ayes.

Motion

Director Price moved to adopt the PCJWSA 2022-2042 Wastewater Master plan Director Carlton Seconded, the motion was carried with 4 ayes.

- B. Surplus Equipment Bid for the Detroit Generator

Mr. Wesley said that we only received one bid for this generator. The Bid was opened by Chair Donohue. The Bid was from Ian Spath for the amount of \$473.81

Motion

Director Price moved to accept the bid and convey the property to Mr. Spath, for the amount of \$473.81. Director Carlton Seconded, the motion was carried with 4 ayes.

Discussion about receipt and sale.

- C. Appoint Budget Officer for Fiscal Year 24/25

Motion

Director Price moved to appoint John Wesely as our budget officer 24/25 budget year. Director Carlton seconded, and the motion was carried with 4 ayes.

D. Wastewater Treatment plant paving project

Mr. Wesely discussed the need for this project.

Motion

Director Price moved to award the wastewater treatment plant paving project to Gettis Paving for \$47,925 as per their bid. Director Carlton Seconded, the motion was carried with 4 ayes.

E. Wage Survey Proposal

Chair Donohue suggested hiring an HR consultant to compare the coast to the valley. Discussion ensued. Mr. Wesely will come back to the board with a suggested contractor and let them know how much it will cost to conduct a survey like this.

GUEST QUESTIONS AND COMMENTS (01 :00 :50)

No Comments

CHAIRMAN/DIRECTOR COMMENTS (01:01:08)

Director Gogas asked about a yearly inventory. Mr. Wesely answered the question.

Director Gogas would like the Board to be rewarded, possibly with a BBQ. Mr. Wesely suggested an employee BBQ.

Chair Donohue congratulated Mr. Conant.

Director Gogas liked the meeting minutes.

Director Price discussed the recreational immunity bill, and possibility of it passing.

Director Price also discussed the article in the March 8th edition of the PC Sun about the Cape Kiwanda Parking Lot and how Commissioner Olson said the storm water run-off would be put into the PCJ wastewater system. This is not the case, wastewater from the public restrooms facilities are channeled to the wastewater system, but not the storm water run-off.

Director Carlton announced his resignation. He will stay until May 1, 2024.

Adjourn the meeting at 6:09PM.

The PCJWSA Board of Directors approved these minutes on April 9, 2024, by the following votes:

Aye _____ Nay _____ Abstain _____ Absent _____

ATTEST:

Tom Donohue, Chairman of the Board

John Wesely, Authority Manager