

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

June 2, 2015

Chair McVicker called the June 2, 2015, business meeting to order at 5:01 PM in the Authority's meeting room.

Directors Present: Carolyn McVicker, Dick Carter, Sean Lambert, Anne Price and Sean Carlton.

Guests Present: None

Staff Present: Tony Owen

MINUTES

A. 05/05/15 Business Meeting Minutes

Motion

Director Price moved to approve the minutes of 05/05/15 Business Meeting. Director Lambert seconded, and the motion carried unanimously.

B. 05/12/15 Budget Committee Meeting Minutes

Motion

Director Price moved to approve the minutes of 05/12/15 Budget Committee Meeting. Director Carlton seconded, and the motion carried unanimously.

FINANCIAL REPORT

A. Accounts Payable: 05/14, 05/28 and 06/02/15.

Motion

Director Lambert moved to approve the accounts payable for 05/14, 05/28 and 06/02/15. Director Carter seconded, and the motion carried unanimously.

B. Fiscal Year 2014-2015

MANAGER'S REPORT

Mr. Owen said that the bid for paving the parking lot came in at \$8,000 and he recommended waiting. Discussion followed about extending the life of current paving with a coating.

Mr. Owen said that he and Michelle Hughes had been working on the personnel policies manual that needed adoption prior to July 1, 2015.

Mr. Owen said that the unofficial election results show that Chair McVicker, Secretary Lambert and Director Carlton have been re-elected to their positions. Mr. Owen continued that once the official results were published, the Board would need to certify the elections results and then the oath of office would take place at the business meeting on July 7, 2015.

UNFINISHED BUSINESS

A. WWTP Funding

Mr. Owen said that he and Chair McVicker were going to meet with the engineers to establish a critical path of design work showing milestones and when they should be hit so a final design would be ready to go to bid by April 1, 2016. Discussion ensued.

Mr. Owen reported that since the funding was kicked up to the national level based on the increased cost of the project, the length of the delay was not clear. Discussion followed about bonds and timelines.

Mr. Owen discussed a potential dewatering system and said that a scaled down version would be brought onsite to evaluate performance.

Discussion ensued regarding a letter to a customer that has one water service that services two lots, and that a lot line adjustment would correct the issue.

GUEST QUESTIONS AND COMMENTS

None.

RECESS FOR EXECUTIVE SESSION

Chair McVicker recessed the meeting at 5:30 PM, and reconvened at 6:23 PM.

Director Carter was excused at 6:00 pm.

Motion

Director Carlton moved to increase to the Authority Manager's salary by 3% in salary and 1% in deferred compensation retroactive to May 1, 2015 as a result of the review. Director Price seconded, and the motion carried unanimously.

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

Chair McVicker adjourned the regular meeting at 6:24 PM.

The PCJWSA Board of Directors approved these minutes on July 7, 2015, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Carolyn McVicker, Chair

Tony Owen, Authority Manager