

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

August 9, 2022

Chair Donohue stated that the board was meeting via video conference call.

Directors Present: Sean Carlton, Tom Donohue, Cameron Gogas. Anne Price and Carolyn McVicker were absent. (via video conference call)

Guests Present: None.

Staff Present: John Wesely and Rachelle DeLoe.

Chair Donohue called to order the monthly business meeting at 5:00 PM.

OFFICER ELECTIONS

Chair Donohue entertained a nomination for Vice Chair. Director Gogas nominated Director Carlton. Chair Donohue seconded. The nomination was approved unanimously.

Chair Donohue entertained a nomination for Secretary. Director Carlton nominated Director Price. Chair Donohue said that he had talked to Director Price and if nominated, she would accept the position. Director Gogas seconded. The nomination was approved unanimously.

MINUTES

7/12/2022 Business Meeting Minutes

Director Gogas noted that Director Price had made a statement about declining the position of Secretary until she knew who she would be working with. Chair Donohue asked if that was a correction or omission. Director Gogas said it would be a correction. Director Price had wanted to go through the normal order of filling all positions. Ms. DeLoe said it would not be a problem to make the change.

Motion

Chair Donohue moved to approve the minutes of the 7/12/2022 Business Meeting. Director Gogas seconded, and the motion was approved unanimously.

FINANCIAL REPORT

A. Accounts Payable 7/15 and 7/31/2022

Director Carlton asked what the purchase of bladders from Ferguson Water Works were used for? Mr. Wesely gave a brief explanation.

Director Gogas asked if the price of chemicals for the wastewater treatment plant had jumped. Ms. DeLoe said that the Magnesium Hydroxide had not significantly increased, but the fuel expense had tripled in the previous 6 months.

Motion

Director Carlton moved to approve the accounts payable for 7/15 and 7/31/2022. Director Gogas seconded, and the motion carried unanimously.

B. Fiscal Year 21/22

C. Fiscal Year 22/23

No questions.

MANAGERS REPORT

Mr. Wesely reported that they had received acoustic water leak detection equipment. Mr. Wesely gave an explanation of how the equipment worked and how it would be used within the district.

Mr. Wesely reiterated the previous months talk about water rights and suggested they not have a workshop due to an unexpected development. Mr. Wesely said the Oregon Water Resources Department was being very stringent on water rights and water use permits. Mr. Wesely gave a summary of the issues they were facing. Mr. Wesely continued that once the Water Management and Conservation Plan was approved, he would come to the board with a recommendation. Discussion ensued regarding possible outcomes.

Mr. Wesely referred to the board packet and his explanation of the BLM property development obligations. Mr. Wesely said the Authority would not be able to complete the projects alone and suggested a steering committee comprised of board members and community members. Discussion ensued regarding high priority obligations, funding, and the possibility of revisiting the Recreational and Public Purposes Lease with BLM. Chair Donohue said that they would put the BLM land as an agenda item for the following month.

Mr. Wesely said the Authority had one position open for applicants.

Mr. Wesely reported that Charles had passed his second certification. The board extended their congratulations.

UNFINISHED BUSINESS

A. Water-Wastewater Master Plan

Mr. Wesely reported that Parametrix was currently calibrating the wastewater model and would have a draft to them in the near future.

B. Water Management and Conservation Plan

Mr. Wesely said they had completed the requested edits and had made a change to the recommendations regarding water rights. Mr. Wesely said he anticipated that it would be approved.

C. SDAO Best Practices Insurance Program

Chair Donohue and Director Gogas said they had signed up and begun the Board Leadership Academy modules, which would provide the Authority with the remaining two percent of the Best Practices Insurance program.

NEW BUSINESS

A. Authority Manager Review Process

Chair Donohue stated that the board was late completing the Authority Manager review due to the previous Chairs absence. Chair Donohue asked if Mr. Wesely would be able to complete his self-evaluation within two weeks to start the review process. Mr. Wesely replied in the affirmative.

GUEST QUESTIONS AND COMMENTS

There were no questions or comments.

CHAIRMAN/DIRECTOR COMMENTS

Chair Donohue said that he was pained to tell everyone that Carolyn McVicker had resigned as a director. Chair Donohue read a letter from Ms. McVicker. The board agreed that Ms. McVicker would be dearly missed.

Adjourn the meeting at 6:02 PM.

The PCJWSA Board of Directors approved these minutes on September 13, 2022, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Tom Donohue, Chairman of the Board

John Wesely, Authority Manager