

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

January 10, 2023

Chair Donohue started the Business Meeting in person at KCC. Explains rules for meeting.

Directors Present: Tom Donohue, Sean Carlton, Anne Price, and Cameron Gogas.

Guests Present: Kathleen Starostka

Staff Present: John Wesely, Rachelle DeLoe, and Jebadiah Pippenger.

Chair Donohue called to order the monthly business meeting at 5:00 PM

MINUTES

12/13/2022 Business Meeting Minutes

Motion

Director Price moved to approve the minutes of the 12/13/2022 Business Meeting. Director Carlton seconded, and the motion was carried unanimously.

FINANCIAL REPORT

A. Accounts Payable 12/15 and 12/31/2022

No Comments or Questions

Motion

Director Price moved to approve the accounts payable for 12/15 and 12/31/2022. Director Carlton seconded, and the motion was carried unanimously.

B. Fiscal Year 22/23

Chair Donohue said it appeared that they were under budget on most items.

MANAGERS REPORT

Mr. Wesely reported that the water rights status was progressing. Mr. Wesely said it was due to their plan to partially perfect a portion of the water use permit that they could demonstrate beneficial use for and also by extension of the existing permits remainder. Mr. Wesely continued that they were planning to conduct a test that month. Mr. Wesely explained how the test would work.

Mr. Wesely mentioned Doug Olsen had updated him on the audio/visual equipment. Mr. Wesely said Mr. Olson would be ready to present something specific at the February meeting.

Mr. Wesely mentioned he was regularly attending the Chamber of Commerce meetings.

Director Price asked if Mr. Olsons proposal would be in writing. Mr. Wesely said he believed that it would be in writing. Director Price asked if they were expected to make a decision at the next meeting. Mr. Wesely said that he would reach out to Mr. Olson to see if he could provide the proposal ahead of time.

Mr. Wesely said after numerous delays, and nearly 6 months to get electrical panels, he was pleased to announce that the lift station upgrades for Kiwanda and Straub were successfully completed. Mr. Wesely continued that rags were no longer a consideration for those lift stations. Mr. Wesely said the next four lift stations would be completed together. Discussion ensued regarding rags.

Director Donohue asked about the hiring of a consultant water leak specialist. Mr. Wesely said the consultant would be doing leak detection with their own equipment. Mr. Wesely continued that the situation was urgent enough that they had decided to hire someone to cover more ground, in a shorter amount of time. Mr. Wesely explained what they had been doing for leak detection.

UNFINISHED BUSINESS

A. Water-Wastewater Master Plan

Mr. Wesely reported that they had a final copy of the Wastewater Master Plan. Mr. Wesely said Parametrix had addressed the Authoritys comments. Mr. Wesely continued that the Wasterwater Master Plan was complete if the board was in agreement.

Director Donohue said they needed a plan to present the Master Plans and the Water Management and Conservation Plan to the public. Chair Donohue said he would like to put together a presentation for both plans to meet in May. Chair Donohue continued that Mr. Wesely could put together a power point presentation and they would need to advertise in the Sun. Chair Donohue suggested that they put a copy of each plan in the Sun, put them on file at the library and on the Authoritys website. Director Price said they should break it up into two meetings to not get overwhelmed. Discussion ensued regarding how the meeting should be set up. Mr. Wesely said he would like to have a meeting with the people on Rueppell Ave about the pipeline replacement project.

B. Accessory Dwelling Units

Mr. Wesely said that he had no new information to report. Mr. Wesely continued that county commissioners would be voting on the amendment to the county ordinance made at the end of the month.

C. Financial Relief Provisions for Customer Water Leaks

Director Donohue said that Mr. Wesely had re-written the resolution.

Motion

Director Price moved to approve resolution 23-01. Director Carlton seconded, and the motion was carried unanimously.

NEW BUSINESS

D. Appoint Director to Fill Vacant Board Position #5 – Kathleen Starostka

Director Donohue introduced Mrs. Starostka. Director Donohue asked if there were any comments. Director Gogas said there was one other applicant, but it may not work out. Mr. Wesely asked Mrs. Starostka if she knew that this position would come up for election on the next ballot. Discussion about getting on ballot.

Motion

Director Price moved to appoint Kathy Starostka as the board member to fill vacant board position #5. Director Carlton seconded, and the motion carried unanimously.

E. Appoint Budget Officer for Fiscal Year 23/24

Motion

Director Price moved to appoint John Wesely as budget officer for the 23/24 budget year. Director Carlton seconded, and the motion carried unanimously.

GUEST QUESTIONS AND COMMENTS

No comments.

CHAIRMAN/DIRECTOR COMMENTS

Director Gogas asked about the status of the BLM RP&P Lease discussion. Wesely replied that the issues had not gone away, but when they last talked about it they had decided that it was something they would approach the public with. Director Price asked to table the discussion until next meeting and put it on the agenda.

Adjourn the meeting at 5:50 PM.

The PCJWSA Board of Directors approved these minutes on February 14, 2023, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Tom Donohue, Chairman of the Board

John Wesely, Authority Manager