

Pacific City Joint Water-Sanitary Authority
Board of Directors and Advisory Committee Joint Workshop

December 3, 2014

Board Chair Carolyn McVicker called the PCJWSA Board of Directors and Advisory Committee Joint Workshop to order at 2:00 pm in the Authority's meeting room.

Directors present: Carolyn McVicker, Anne Price, Dick Carter. Sean Lambert and Doug Kellow were absent.

Committee Members present: Doug Olson, Allen Willis, Scott Culp, and Gene Johnson. Jessica Kliever arrived later as noted.

Guest present: Larry Rouse

Staff present: Tony Owen, Authority Manager.

EFA FUNDING PROPOSAL

Chair McVicker explained that this item was for the Board of Directors only.

Mr. Owen detailed the Funding Proposal from Economic and Financial Analysis (EFA) to obtain USDA Financing and to coordinate interim financing.

Motion

Director Price moved to proceed with the EFA Funding Proposal. Director Carter seconded, and the motion carried unanimously.

Jessica Kliever arrived.

Minutes of October 9, 2014

Motion

Allen Willis moved to approve the minutes of October 9, 2014 Advisory Committee Workshop. Doug Olson seconded, and the motion carried unanimously.

WWTP PRE-DESIGN REPORT

Discussion ensued regarding costs and cost savings based on treatment method. The consensus was that the SBR system would be best based on the engineering report, cost, Mr. Owen's evaluation, environmental, modular setup and future expansions.

Discussion continued about funding options, along with their costs, timing, monthly billing vs. property taxes, interest rates and loan terms. Consensus was that USDA-RD loan was the best option based on interest rates, overall cost of the loan, and timing to acquire the loan.

Discussion followed regarding communications to the public including loan options, costs of not upgrading the WWTP, scheduling of public meetings and promoting public involvement.

Mr. Owen said that 75% of the Pre-Design grant was being released and the remainder would be distributed after a few minor changes.

ADJOURN

Chair McVicker adjourned the meeting at 3:24 PM.

The PCJWSA Board of Directors approved these minutes on January 12, 2015, by the following vote:

Aye_____ Nay_____ Absent_____ Abstain_____

ATTEST:

By: _____
Carolyn McVicker, PCJWSA Board Chair

By: _____
Tony Owen, PCJWSA Manager

By: _____
Anne Price, PCJWSA Board Vice-Chair
For the PCJWSA Advisory Committee