

PACIFIC CITY JWSA BOARD OF DIRECTORS
SPECIAL MEETING MINUTES

April 14, 2020

Directors Present: Carolyn McVicker, Cameron Gogas, Sean Carlton, Tom Donohue, and Anne Price. (via video conference call).

Guests Present: Tim Hirsch.

Staff Present: Kirk Medina, Rachelle DeLoe and Michelle Hughes.

UNFINISHED BUSINESS

A. Resolution 20-01 Wastewater Treatment Plant Capital Improvement Charges Moratorium

Director Gogas asked if they would need to add “since 2016” to the whereas regarding adequate funds being collected. Chair McVicker said she was not sure if that was necessary. Director Price agreed and added that the resolution was regarding the situation from that day and moving forward.

Motion

Director Price moved to adopt Resolution 20-01 in the matter of adopting a moratorium on Wastewater Treatment Plant Capital Improvement Charges effective April 14, 2020. Director Donohue seconded, and the motion carried unanimously.

B. Resolution 20-02 Postponement of Water Shut-Offs During the COVID-19 Pandemic

Motion

Director Price moved to adopt Resolution 20-02 in the matter of postponing water shut offs during the COVID-19 pandemic effective April 14, 2020. Director Carlton seconded, and the motion carried unanimously.

NEW BUSINESS

GUEST QUESTIONS AND COMMENTS

No questions were asked.

CHAIRMAN/DIRECTOR COMMENTS

Director Carlton suggested that the board revisit both resolutions at the June 2, 2020 board meeting and to have resolutions already drafted to avoid a special meeting. Director Price was not sure how they would draft a resolution prior to discussion. Director Price continued that she

expected the board to have a discussion at each meeting going forward. Chair McVicker said they would most likely be discussing it during the budget committee meeting as well. Ms. Hughes agreed and added that the board could take time after the regular business meeting in May to discuss both items and how they relate to the budget. Ms. Hughes said if they discussed it at the June meeting, they could approve the resolutions at the July meeting.

Director Donohue mentioned that there were other software options on the market other than Blue Jeans that he believed the Authority should look into as he was having issues with Blue Jeans. Mr. Medina said they would investigate some other options to see if they would meet the Authority's needs. Director Price said she had had issues in the beginning as well, but with extra help she made it work. Director Price continued that she found it very helpful to work with Ms. Hughes discussing the platform she was using. Director Price added that most of the board was having an easier time with the software. Director Gogas said he did not like the idea of going through a budget meeting having these issues. Chair McVicker said it is much easier when using the video and Director Gogas should contact Ms. Hughes to get his system up and running.

Director Gogas asked if the Authority had received any additional calls in the last week regarding rates and the pandemic. Ms. DeLoe replied that they had only received one call from a customer that was putting their house up for sale. Chair McVicker clarified that those calls were being tracked. Ms. DeLoe replied in the affirmative and said she had received two calls from vacation rental customers that were pleased with the Board's decisions.

Chair McVicker adjourned the meeting at 5:17 PM.

The PCJWSA Board of Directors approved these minutes on May 5, 2020, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Carolyn McVicker, Chair

Kirk Medina, Authority Manager